

### **Name of the public institutions**

- ✓ Crossroadsbank of the Social Security (CBSS : <http://ksz-bcss.fgov.be/En/CBSS.htm> ) and the Federal Public Service for Social Security (FPS SS <http://socialsecurity.fgov.be/> ),
- ✓ The other associated partners of the Datawarehouse Labour Market and Social Protection.

### **Name of the project**

Development of the Datawarehouse Labour Market and Social Protection as regards methodology and content.

### **Acronym**

DW-AMSB

### **Description of the project and situation of the project within the context of the Institution**

In the framework of the further development of the Datawarehouse Labour Market<sup>1</sup> with a component Social Protection, make a thorough analysis concerning content of the sources included in the datawarehouse and develop a methodological manual. The objective is to achieve one consolidated Datawarehouse for Labour Market and Social Security coordinated by the Crossroadsbank of Social Security (CBSS).

The objective of the project is to open up data sources in view of improving quantitative reporting (social risk and the individual within the social security system), the analysis of policy proposals and the execution of research regarding social protection by the FPS Social Security or others.

### **Tasks to be accomplished**

- a. by the research team
  - i. Make a description concerning content of the primary and secondary data files and draw up a proposal for a methodological manual.
  - ii. Make an evaluation of the repercussions of regulations on the Datawarehouse in view of developing continuous series.
  - iii. Give feedback in a Study Group for Social Protection, which should be established in the User Group Datawarehouse Labour Market and Social Protection, as well as in the User Group itself, regarding the progress of the project and comment upon discussions regarding content.
  - iv. Examine the data in an international/European perspective and produce a report.
- b. by the CBSS
  - i. In charge of the coordination between the research team and the various public institutions of the social security that manage the primary and secondary data files.
  - ii. Make available the manuals and documentation regarding the Datawarehouse Labour Market and Social Security.
- c. by the FPS SS
  - i. Together with the research team analyse how to gear the data requirements concerning content from the perspective of reporting and research on social security and the opportunities provided by the primary and secondary databases.
  - ii. Assist the research team in drawing up documentation on the primary and secondary data regarding content aspects that are relevant for the analysis of the social protection. This includes the mutual comparison of the sources (regarding variables, terminology, criteria used, etc.) and a screening of the continuity of the data from a content point of view (repercussions of changes in legislation, modification of registration by institutions).

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<sup>1</sup> The Datawarehouse Labour Market has been developed within the AGORA programme: see the description on <http://www.belspo.be/belspo/fedra/proj.asp?l=en&COD=AG/DD/001>

- iii. Consult with a Study Group for Social Protection, which needs to be established within the User Group Datawarehouse and Social Protection, and with the User Group itself.
- d. by the other associated partners
  - i. Make available documentation and information;
  - ii. Can make use of data within the Datawarehouse Labour Market to perform research.

### **Expected final product**

- a. by the research team
  - i. Draw up proposals in order to improve the quality of the primary data that are processed in the datawarehouse.
  - ii. Provide detailed documentation on the primary data files and the way that they have been processed.
  - iii. Provide a methodological manual with specific attention for the procedures followed during the establishment of the datawarehouse.
  - iv. Draw up proposals for recurrent (per trimester, per semester, per year...) reporting based on the Datawarehouse Labour Market and Social Protection.
- b. for the CBSS

A properly developed datawarehouse, at content level, which can be used for scientific and policy-supporting research.

- c. to be delivered by the FPS Social Security

Together with the research team and in consultation with the User Group Datawarehouse Labour Market and Social Protection and the Study Group Social Protection, which needs to be established within the User Group, develop documentation concerning content of the primary and secondary data included in the Datawarehouse, regarding content aspects that are relevant for the analysis of the social protection. This documentation will be made available on the website of the CBSS.

### **Valorisation of the final product**

- a. for the FPS Social Security: integration of the final product in its own functioning

The application of the datawarehouse in view of:

- i. Recurrent (per trimester, per semester, per year...) reporting.
- ii. Analysis of policy proposals in a national and international context (SPC, OECD study groups etc.).
- iii. Execution of policy-targeted research by the FPS Social Security.

- b. for the 'general public': access conditions and modalities for scientific users and the general public

The Crossroadsbank of the Social Security will make information on the Datawarehouse available in the form of:

- i. Fully developed documentation for the public (purely descriptive).
- ii. Aggregated data for researchers in view of policy-targeted research, in the shape of basic applications. These are developed in the User Group of the Datawarehouse. Drawing up new basic applications is a permanent task.
- iii. Tailor-made requests for information, submitted by a public service or a research institution to the Crossroadsbank of the Social Security; tailor-made data sets (anonymous or coded personal information) are made available in accordance with the current relevant procedure regarding the Datawarehouse Labour Market. The execution of tailor-made requests for information is a permanent task.

The Federal Public Service Social Security will develop documentation about the interpretation concerning content of the variables included in view of policy-targeted research, which will be made available on the website of the CBSS.

### **Timing, planning of the activities and allocated budget**

a. Timing of activities

1 September 2005 – 31 August 2009

b. Planning: phasing of the tasks

i. *for the research team:*

At the start of the study draw up project taking into account the planning of the institutions that manage the primary data and those data that have already been processed.

ii. *for the public institution:*

A list of priorities will be drawn up taking into account the availability of the primary data and policy requirements.

### **Particular conditions**

b. Suggestions for the composition of the steering committee

The steering committee will be composed of the User Group of the Datawarehouse Labour Market and Social Protection.

c. Confidentiality clause (if applicable)

The confidentiality of the information will be guaranteed in accordance with the current stipulations of article 5 of the Crossroadsbank Law<sup>2</sup> and the Law regarding the Processing of Personal Data<sup>3</sup>.

d. Presence of the research team in the institution (if applicable)

Not applicable.

d. Other

The research team will submit a progress report every three months, specifically regarding the documentation of primary and secondary data files and how they have been processed.

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<sup>2</sup> Law of 15 January 1990 regarding the establishment and organisation of a Crossroadsbank of the Social Security.

<sup>3</sup> Law of 8 December 1992 on privacy protection in relation to the processing of personal data and Royal Decree of 13 February 2001 in relation to the implementation of the law of 8 December 1992 on privacy protection in relation to the processing of personal data.