

Project description sheet issued by a federal administration

This description sheet is issued by a federal administration. It describes the nature of the project it wants to implement, the tasks that should be attributed to a scientific team yet to be selected, the budget and timing devoted to the scientific team. It also describes the way the public institution will implement the end result of the scientific team both in terms of integration in its own functioning as in terms of dissemination of valuable information for researchers and the public at large.

Practical information

Name of the public institution who has issued the project: Federal Public Service Employment, Labour and Social Dialogue

Name of the project: Analysis of social elections results

Timing of the scientific tasks to be accomplished: 18 months

Deliverables and valorisation activities by the scientific team (not foreseen in the project description below):

- *International seminar (beginning of the project, state of the art concerning the data/work to perform) ;*
- *report* exposing the way the data concerned by the project could make international/European comparisons or harmonisation possible by the public authority;
- *Valorisation activity by the end of the project:* the team will make a proposal in this respect in its submission form.
- Deliverables from the research contract with federal Science Policy Office: *project description* (max. 25 lines in French, Dutch, English and German for the Web site of the Science Policy Office), *summary of the project* in max. 10 pages in F/D/EN/G for the web site of the Federal Science Policy Office, *a document in max. 40 lines* destined to the AGORA Newsletter at the end of the project in F/D/EN, *interims reports* (max. 2 pages, issued every 6 months destined to the financing of the project), *reports for the users' committee* (see below); *Description sheet of the database* (English, Dutch and French) ;

All these activities are to be financed within the allocated budget.

Working of the project:

The public authority steers and manages the project and collaborates closely with the team and the federal Science Policy Office (which form the technical committee of the project). The project is followed up by a users' committee who comes together at least three times in the course of the project (at the beginning, in the middle and at the end). Its role is to give a positive input to the team and the public authority in the management of the project. It is composed of representatives of other public administrations and by other researchers. The scientific team is in charge of preparing the documents for this committee, the public institution is responsible of the agenda and the minutes of the meetings.

Date of the information session with a delegate of the public institution (inscription at least a week in advance by e-mail – naji@belspo.be . without mark of interest, the meeting will be cancelled):

16 January, Federal Science Policy Office, **2 p.m.**

The project

1. Name of the Public institution

Federal Public Service Employment, Labour and Social Dialogue

2. Name of the project

Analysis of social elections results

3. Acronym

ELSOC (ELections SOCiales)

4. Description of the project and situation within the framework of the institution

Valorisation of the databanks "social elections" for the benefit of users and realization of trend analysis.

Social elections are a very important democratic and legitimizing moment in the Belgian social model. One essential task of the FPS is to develop and reinforce this social model. As a result, the figures of the social elections have to be put at disposal with care. Within this framework, the actors (administration, politicians and social partners) have recently felt the need to improve the form, the content and the analysis of those databanks social elections. The best way to realize this qualitative improvement is to conduct a research mission within the framework of the federal scientific program.

5. Tasks to be accomplished

a. by the research team:

Integrate the databanks per social election in one databank. In order to do this, it is necessary to introduce the methodological controls and the corrections because the size of the files, the present variables, the content of a certain number of variables (for example, sectoral NACE-code or the joint committee) and the social law relating to elections (board of executives, description of the board of young people, threshold) have been modified through the years.

Development of the figures and indicators of trend

Assessment of the present size of figures' presentation, which is used in the official publications over social elections.

Final report with the necessary analysis on the basis of integrated data as zero-measurements for the future.

b. By the public institution:

1. Prior to the start of the research mission as such:

Providing the required databanks.

2. in the course of the project:

Participation in the advisory committee, follow-up of research, technical information on the present valorisation procedures and on the operational procedures used for allowing access to the social election result figures.

6. Final product to be delivered:

a. By the research team:

Integrated data bank in an excel or txt format, advice on the presentation of the future official publications, final report on the analyses (trial issue).

b. For the public institution

Accessible and integrated databank on a scientific-methodological basis, reworked software and presentation format for the official spreading of data.

7. Valorisation of the end product

a. For the public institution: integration of the end product into its own way of working

integration of the final product in its proper operational procedures as far as the assessment and follow up of the social elections is concerned, as an tool in the Belgian Social Consultation Model; notably on the operational relation with the bargaining partners (both national and within each sector), which are the first "users" of these data;

b. for the 'public': access conditions and modalities for scientific users and for the general public

Access conditions and modalities for scientific users and the general public. The data bank shall be accessible for scientific users as well as for prime users (trade-unions and employers' organisations) . The general public shall be allowed access to the data via the FPS website and via the publication of a quadrennial study by a scientific team.

8. Timing, planning and allocated budget

a. timing of the activities:

1 September 2007 – 28 February 2009

b. planning of the activities:

to be settled after appointment of the research team

9. Special conditions

a. Suggestions for the composition of the support committee:

Social partners (trade-unions and employer's organisations).