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**Indo-Belgian** **Research and Technology Cooperation**

CALL FOR PROPOSALS: SUPPORT OF NETWORKING ACTIVITIES

Call 16 December 2013 (projects' period: 2014 **-** 2017)

**Topping-up Grant**

**SUBMISSION DOSSIER**

|  |  |  |
| --- | --- | --- |
| **Acronym** of the proposed network (maximum 8 letters): |  | |
| **Chosen main area** (see further for detail): | Exact Sciences |  |
| Life Sciences |  |
| Earth Geo-Sciences |  |

Please note that interdisciplinary networks combining several of the above-mentioned areas will be particularly welcomed.

Within the framework of the Agreement between Belgium and India on cooperation in the fields of science and technology, the third 'Joint Commission' meeting, held in Brussels on May 27th, 2013, decided to organize a second call for proposals for networking activities, issued by the Belgian Federal Science Policy Office (hereinafter: BELSPO) and the Indian Department of Science and Technology (hereinafter: DST).

For this call the selected areas agreed by both sides are the following:

• Earth Geo-Sciences (including Climate, Environment, Mineral Resources, Water, Meteorology, Geodynamics, Polar Research and Marine Modelling)

• Exact Sciences (including Chemistry, Materials, Astrophysics)

• Life Sciences (including Medical sciences, Ecosystems Biodiversity, Plant Molecular Biology)

Furthermore, interdisciplinary networks combining several of the above-mentioned areas will be particularly welcomed.

**Who can apply?**

For BELSPO, the eligible proposals under the present call are those that are related to projects that are already supported by one of BELSPO's research programmes (BRAIN, STEREO, IUAP (Inter-University Attraction Poles, ESA (PRODEX) ) or running research projects of the federal scientific institutions during the mentioned period; information can be find via the URL: [www.belspo.be](http://www.belspo.be) 🡪Fedra 🡪Research actions. Information on the federal scientific institutions can be found in annexe 1.

For India, academician and scientists who have already some project's grant available for a going-on project are eligible to participate.

In case of need, a tool for partner search is provided by the EU-India Cooperation Initiative. Please check the following webpage: <http://www.euindiacoop.org/find_partner.php> .

**What kind of activities will be supported?**

The networking activities should aim to enhance the scientific cooperation between the researchers of the selected projects in both countries and to contribute to a sustainable cooperation (e.g. via joint research projects) beyond the period of networking. They may include the organisation of a joint seminar or workshop or experts' visits.

The added value for both partners should be explicit in the proposals.

Start of the networking activities: November 2014.

End of the networking activities: not later than the end date of the running project that ends first (mentioned in page 4 of the present form).

**How will support be granted?**

The funding of the bilateral networking activities is based on the **principle of reciprocity.** Each country finances the costs for activities carried out on its territory (e.g. the organisation of study visits, seminars, workshops, setting up of joint experiments), whereas the international travel costs are borne by the respective sending country. Research activities as such **will not be supported by this call**; they are financed in the original project. As the present call concerns toping up grants, the proposed funding should be used exclusively for networking activities.

The maximum budget per proposal to be granted to the Belgian partner is **30.000 EUR.**

Participation of another relevant European partners in the network is possible but will not be funded by BELSPO nor by DST; such partner should be indicated as 'optional partner' in the application form.

**How will the proposals be selected?**

Once the call is closed and all proposals are examined according to the eligibility criteria the eligible proposals are subjected to a selection process. Proposals will be evaluated both in Belgium (by BELSPO) and in India (by DST). In accordance with the principle of scientific excellence and added value to the running project, the final selection will be jointly made by DST and BELSPO.

BELSPO will inform the Belgian applicants of the selection.

**How to apply?**

Applications are to be submitted both to BELSPO by the Belgian coordinator and to DST by the Indian coordinator via the topping-up grant submission dossier **by e-mail (in 'Word'** and **in 'pdf', with signatures).**

Deadline for submission: **3 March 2014 (at 3 p.m. in Belgium).**

**Contactpersons**

**Belgium**: **India**

Brigitte DECADT SK VARSHNEY

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**APPLICATION FORM**

**to be filled-in in English**

**Applicants**

|  |  |
| --- | --- |
| Name and surname of the **Belgian Proposal's** **Coordinator** |  |
| Telephone |  |
| E-mail |  |
| Institution |  |
| Unit |  |
| Address |  |

|  |  |
| --- | --- |
| Name and surname of **Indian Proposal's Coordinator** |  |
| Telephone |  |
| E-mail |  |
| Institution |  |
| Unit |  |
| Address |  |

**Optional partner**

|  |  |
| --- | --- |
| Name and surname of the optional partner(European) |  |
| Telephone |  |
| E-mail |  |
| Institution |  |
| Unit |  |
| Address |  |

**Running projects**

|  |  |
| --- | --- |
| **PROJECT already supported by BELSPO [[1]](#footnote-1)** | |
| Title of the PROJECT+acronym (if any) |  |
| Code of the research contract |  |
| Total budget of the project |  |
| Abstract of Belgian project (max 140 words) |  |

|  |  |
| --- | --- |
| **PROJECT already supported by India** | |
| Title of the PROJECT+acronym (if any) |  |
| Code of the research contract |  |
| Total budget of the project |  |
| Abstract of Indian project (max 140 words) |  |
| **PROJECT already supported by the optional partner mentioned above** | |
| Title of the PROJECT+acronym (if any) |  |
| Total budget of the project |  |
| Abstract of the project (max 140 words) |  |

**Requested topping up grant**

|  |  |  |  |
| --- | --- | --- | --- |
| **Topping up Grant** | | | |
| Proposed starting date |  | End date |  |
| Scientific argumentation (**max. 400 words[[2]](#footnote-2)**)  Added value of the proposed network, specific R&D cooperation topic(s), expected results... | | | |
|  | | | |

**Topping up Grant DETAIL**

**(Activities, planning and budget)**

Applicants are requested to use the tables below by doing the following:

1. Fill in the table with the information required;
2. Add all the necessary rows.

ACTIVITIES

(B: Belgian, I: Indian, O: optional partner)

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity code** | **Activity name** | **Description** | Partner (B/I/O) |
| **A** | **...** | | |
| A1 | ... | ... |  |
| A2 | ... | ... |  |
| A3 | ... | ... |  |
| **B** | **...** |  | |
| B1 | ... | ... |  |

PLANNING

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity Code** | **Activity Name** | **Period in which the activity is carried out**  **(by semester)** | | | | | | |
| **2014** | **2015** | | **2016** | | **2017** | |
| **S2** | **S1** | **S2** | **S1** | **S2** | **S1** | **S2** |
| **A** | **...** | | | | | | | |
| A1 | ... |  |  |  |  |  |  |  |
| A2 | ... |  |  |  |  |  |  |  |
| A3 | ... |  |  |  |  |  |  |  |
| **B** | **...** | | | | | | | |
| B1 | ... |  |  |  |  |  |  |  |

(S = Semester)

BUDGET (requested budget by the Belgian AND the Indian partner)

|  |  |  |
| --- | --- | --- |
| **Activity Code** | **Activity Name** | **Budget** |
| A |  |  |
| B |  |  |
| ... |  |  |
| TOTAL (in euros) | | € |

The **Belgian CO-ORDINATOR** The **Indian CO-ORDINATOR**

Name: Name:

S**ignatur**e: **Signature:**



**Annex I**

**The Belgian Federal Scientific Institutions**

| **Institution** | Website |
| --- | --- |
| **Royal Belgian Institute of Natural Sciences (KBIN-IRSNB)** | [www.naturalsciences.be](http://www.naturalsciences.be) |
| **Royal Institute for Cultural Heritage (KIK-IRPA)** | [www.kikirpa.be](http://www.kikirpa.be) |
| **Belgian Institute for Space Aeronomy (BIRA-IASB )** | [www.aeronomie.be](http://www.aeronomie.be) |
| **Royal Observatory of Belgium (ROB)** | [www.astro.oma.be](http://www.astro.oma.be) |
| **Royal Meteorological Institute of Belgium (KMI-IRM )** | [www.meteo.be](http://www.meteo.be) |
| **Royal Museums for Art and History (KMKG - MRAH)** | [www.kmkg-mrah.be](http://www.kmkg-mrah.be) |
| **Royal Museums of Fine Arts of Belgium (RMFAB)** | [www.fine-arts-museum.be](http://www.fine-arts-museum.be) |
| **Royal Museum for Central Africa (KMMA-MRAC)** | [www.africamuseum.be](http://www.africamuseum.be) |
| **Royal Library of Belgium (KB-BR)** | [www.kbr.be](http://www.kbr.be) |
| **State Archives (ARA-AGR)** | [www.arch.be](http://www.arch.be) |
| **Scientific Institute of Public Health (IPH)** | [www.wiv-isp.be](http://www.wiv-isp.be) |
| **Veterinary Agrochemical Research Centre (VAR or CODA-CERVA)** | [www.coda-cerva.be](http://www.coda-cerva.be) |
| **National Institute for Criminalistics and Criminology (NICC)** | www.**nicc**.fgov.be |
| **Centre for Historical Research and Documentation on War and Contemporary Society (CEGESOMA)** | [www.cegesoma.be](http://www.cegesoma.be) |
| **Royal Museum of the Armed Forces and of Military History** | www.klm-mra.be |



**Coopération Indo-Belge en**

**recherche et développement:**

**SUPPORT AUX ACTIVITÉS DE RESEAUTAGE**

**Appel restreint à propositions 2013**

**FORMULAIRE de SOUMISSION: budget**

*DEADLINE*: 03.03.2014 à 15h

Veuillez lire attentivement ces instructions

**Le "formulaire de soumission: budget" fait partie du dossier de soumission mais ne doit être déposé qu'en Belgique.**

Le dossier de soumission complété doit parvenir à la Politique Scientifique Fédérale le 3 mars 2014 à 15 h. au plus tard sous **forme électronique** en '**Word'** et en '**pdf**' (avec les **signatures des coordinateurs belge et indien du projet**).

Veuillez envoyer le dossier à [secr.coord@belspo.be](mailto:secr.coord@belspo.be)

**BUDGET**

Le montant fixé (**max. 30.000** euro par projet) **est affecté uniquement aux activités de réseautage pour la période 2014-2017.** Ce budget ne fait pas l'objet d'une attribution budgétaire automatique et doit impérativement couvrir des dépenses consenties et/ou des prestations fournies, qui sont **remboursées sur la base de pièces justificatives originales.**

Après l’accord du service Coopération internationale, interfédérale et interdépartementale de Belspo une demande d'avance peut être introduite. Le montant de cette avance ne peut **excéder 40 % du budget total accordé**. Le solde sera payé après réception et acceptation du rapport final.

Le budget de la proposition devra être intégralement affecté aux activités du projet. Les 'topping up grants' ne couvrent pas les frais de recherche. Les catégories de dépenses admissibles sont les suivantes

1. Personnel: les frais de personnel comprennent les frais relatifs au personnel salarié (rémunérations brutes indexées, charges sociales patronales et d’assurances légales ou toute autre indemnité ou allocation légalement due, accessoire au traitement, relatives à l’engagement du personnel). Des frais de personnel sont admis seulement sous conditions particulières. Si du budget de personnel est nécessaire (ex: pour l'organisation d'un workshop), veuillez le détailler et justifier;

2. Fonctionnement: comprend toutes les dépenses courantes liées à l’exécution du réseautage, telles qu'organisations de séminaires, workshops ou visites d'experts en Belgique, *per diem*, déplacements et séjours en Belgique et à l’étranger (voir aussi p.1 de la partie anglaise du dossier de soumission);

3. *Overheads*: montant couvrant forfaitairement les frais d’administration, de téléphone, de courrier, d’entretien, de chauffage, d’éclairage, d’électricité, de loyer, d’amortissement du matériel ou d’assurance. Le montant total de ce poste ne peut dépasser 5 % du total des dépenses admises du (personnel) et du fonctionnement;

4. Sous-traitance: les frais de sous-traitance représentent les frais encourus par un tiers pour l’exécution de tâches ou la prestation de services réclamant des compétences techniques spéciales sortant du cadre normal des activités du réseau. En aucun cas, le budget réservé au financement de la sous-traitance ne peut dépasser 25 % du budget total du projet.

**PERSONNE de CONTACT**: Brigitte DECADT E -mail: [deca@belspo.be](mailto:deca@belspo.be) Tel.: +32 2 238 35 70

### **Budget pour les activités de réseautage du partenaire belge**

(Conforme au 'Topping up grant DETAIL')

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Catégorie de dépense | **2014** | **2015** | **2016** | **2017** | **TOTAL** (€) |
| (Personnel) |  |  |  |  |  |
| Fonctionnement |  |  |  |  |  |
| *Overheads* (max. 5% du budget pour personnel et fonctionnement) |  |  |  |  |  |
| Soustraitance (max. 25% du budget total) |  |  |  |  |  |
| TOTAL (max. 30.000) |  |  |  |  |  |

Afin de comprendre le budget total demandé, veuillez détailler dans le tableau ci-dessous, les frais spécifiques pour chaque catégorie de dépense: (salaires), *per diem,* frais de voyage, frais d'hôtel, sous-traitances ou tout autre dépense incluse dans le budget.

|  |  |
| --- | --- |
| Catégorie de dépense | *DETAIL* |
|  |  |
|  |  |
|  |  |
|  |  |

**Le COORDINATEUR belge**

Nom et prénom:

Signature:

1. In case of a proposal from a Federal Scientific Institution, please provide in this section information about the running research project [↑](#footnote-ref-1)
2. Please respect the maximum length of the text. If more than **400** words are provided, only the first 400 will be considered.

   In case of participation of an optional other European partner, **500** words can be provided. [↑](#footnote-ref-2)