Vacancy

BIRA-IASB is looking for one:

Project Manager (m/f/x)

Start date: depending on your availability • Statute: Contractual
Open to both French and Dutch-speaking candidates.
Deadline for applications: 25.09.2020

Context
There is a vacancy at B.USOC (Belgian User Support and Operations Centre for space missions and experiments).

The Belgian User Support and Operation Centre, hosted at BIRA-IASB since its creation in 1997, aims to provide engineering and operational support to Belgian scientists in the preparation, implementation and exploitation of their experiments/mission, regardless of the space research field. As part of the Belgian contribution to the International Space Station, the B.USOC is also an ESA Facility Responsible Centre for payloads on board the Columbus module, currently the external Atmosphere-Space Interactions Monitor (ASIM) and the pressurized Fluid Science Laboratory (FSL). For those facilities, B.USOC is in charge of the preparation and execution of the operations, the tele-commanding and monitoring of the experiments, and the data transfer to the scientists.

Responsibilities
As project manager, you are responsible for the management and coordination of an international project for the provision of services in the field of space weather.

You will ensure the daily monitoring of the project and coordination with the various stakeholders: the teams in charge of the operation or development of the services, the steering committee and the contracting body. You will report on the progress of the project to this body and ensure that the project is on schedule and that the deliverables are respected. You ensure the overall coherence of the project and regularly assess the risks associated with the project. If necessary, you initiate measures at the appropriate level to reduce these risks or manage their consequences.
Required competences

**Behavioural skills**
- You make connections between various data, design alternatives and draw appropriate conclusions.
- You make decisions based on available information and initiate targeted actions to implement the decisions.
- You get involved, demonstrate willingness and ambition to generate results and take responsibility for the quality of the actions undertaken.
- You react to stress by focusing on results, controlling your emotions and adopting a constructive attitude towards criticism.
- You develop a relationship of trust with your contact persons based on your expertise.
- You actively plan and manage your own development according to your capabilities, interests and ambitions, by critically questioning your own functioning and continuously enriching yourself with new ideas, approaches, skills and knowledge.

**Technical skills**
- You express yourself in English in an understandable, fluent and structural manner, both orally and in writing.
- You have a good knowledge of office and project management tools.
- You are familiar with the impact of solar activity on human activities such as artificial satellites, manned space flight, aviation, satellite positioning, electrical distribution networks, etc.

**Not required, but a plus:**
- You have experience in project management with the European Space Agency (ESA).

**Conditions of participation**
- You have a master's degree of at least 4 years of study in a scientific or technical field, awarded by a university or institution of higher education of the long type.

**Offer**
- You will be hired as a contractual worker in the scientific career (level SW1) with the corresponding salary scale SW10 or SW11 depending on the useful experience that can be justified at the time of your recruitment.
- When establishing seniority, every experience (public+private sector) relevant to the offered job is valorized.
- Pleasant working atmosphere within a scientific and green environment.
- Refund of cost for public transport between home and work and some compensation for using bicycle.
- Attractive leave plan and various possibilities to balance work and private life.
- 38-hour week with slide schedule.
- Possibility to work from home.
- Diverse social and cultural advantages: museum card, hospitalization insurance, discounts via Fed+card, …
- Company restaurant with hot meals at democratic prices.
- Daycare for children during school holidays.

Interested?

Please send your cover letter and CV to recruitment@busoc.be
Mentioning the reference: **P10_Project Manager**