

***Belspo working group on scientific diving (BWGSD)***  
***Training course on scientific diving techniques***  
***In accordance with Codex Well-being of Workers <sup>1</sup>(professional diving)***  
***Belgian Scientific Diver***  
***Stareso – Corsica 14<sup>th</sup> to 26<sup>th</sup> September 2025*** *(subject to change)*  
***Theory given at VUB Brussels 16, 21 & 23/5/25 exams 11/6/25***  
***Application form - 2025 session***

***To be sent (COMPLETE, Signed, with ALL ANNEXES and signed Consent to the processing of your personal data for the purpose of the participation in the BSD course) by the 11<sup>th</sup> APRIL 2025 at 17:00 at the latest***

***only to***

***[scientific\\_diving@belspo.be](mailto:scientific_diving@belspo.be)***

***The Applicant***

**Name:**

**Given Name:**

**Full Professional Address:**

**Postal code:**

**Country:**

**Please provide a passport-format photo**

**Date and place of birth:**

**Telephone:**

**E-mail:**

**Name, address, telephone, e-mail of a contact person (in case of an accident, ICE):**

**The scientific institution acknowledging the application**

Please note that this certification is renewable after 5 years and that 60 dives, including 30 scientific dives over the 5 years, are needed to renew. The applicant to the scientific diving certification needs to have the possibility and freedom to do the scientific dives as part of its work

**Application Recommended by**

**(Print Scientific institution /Laboratory  
name and stamp the application form)**

**Signed (Head of Unit) Name**

**Signature**

**Diving Certification (Scanned copy MUST be added to this application form)**

**Diving agency:**

**Diving certificate:**

**Date of delivery:**

**Medical Certificate as needed by the Codex (Scan copy MUST be added to this application form)**

**See BELSPO website for the blanc document ([https://www.belspo.be/belspo/research/coop\\_diving\\_en.stm](https://www.belspo.be/belspo/research/coop_diving_en.stm))**

**Date of delivery:**

**Name of the Medical Doctor:**

**See below 'Entry conditions' Scanned copies of the dive log book, valid first aid certificate (both BLS & oxygen administration), medical certification as defined by the above-mentioned Codex and proof of insurance covering occupational scientific diving MUST be added to this application.**

- **Entry conditions:** To enter the course 'Belgian Scientific Diver' the applicant must be

\*Recommended by a Belgian University or a Belgian research institution recognised by BELSPO

\*For BSD, be at least diver level two with any diving training agency (CMAS 2\* diver or equivalent)

\*For BSD, show proof (logbook scan copies) of 50 dives when registering for the course, including 15 dives conducted between 15 and 24m with five dives conducted deeper than 25m (**a minimum of 16 dives or 16 hours underwater to be registered in 2025 at the latest 15/8/2025 is asked to start the practical part of the training**)

\* Decompression dives and dives to 40m may be planned during the training. A test dive may be required before the acceptance of any applicant, including tests on Buoyancy control, underwater management of equipment, decompression procedures and general alertness.

\* Show proof when registering (scan copy) of a less than 2 years old first aid certificate for basic life support **AND** oxygen first aid administration.

\*Have a medical certificate for diving (see Codex and Belspo website for blank document) that is not older than a year at the end of the course.

\*Proof of insurance covering the applicant for the occupational scientific diving activity.

\*It is recommended that the applicant have all his diving gear, excluding tank and weight. (Some diving equipment is available at Stareso. Prior arrangement is encouraged when booking accommodation (see later)

- Practicalities:

*Registration, travel, and accommodation:*

This call is open to 8 applicants

Travel and accommodation are the responsibility of the applicant

Accommodation on a full board basis including diving facility at about 110 euros/night is provided by Stareso, Calvi Corsica-France. **(PLEASE VERIFY THE COST AT THE TIME OF REGISTERING)**

**After your acceptance is confirmed** by the BWGSD (not before 25/04/2025), which will be done after the reception of the **fully completed** application form (**including all annexes & Signatures**) and on a first in first served basis, you will have to book your accommodation directly with Stareso using [resa@stareso.corsica](mailto:resa@stareso.corsica) or +33 6 86 22 32 61. Indicate when booking your hours of arrival and departure as well as your transport means and food special requirements/allergies.

**When your application will be accepted you will have to show proof by logbook scan copies of a minimum of 16 dives or 16 hours underwater registered in 2025 and that before 15th August 2025**

- Evaluation:

The course is given in English, and a copy of the presented PowerPoint slides and texts will be available (VUB website)

The instructor team will assess the candidate on every dive, and a written/oral exam will be organised at VUB, usually in June (11/6/25), with a second session in August.

The assessment results will be communicated on site at the end of the training and proposed to the Belgian Working Group on Scientific Diving during the December meeting to deliver the certificate to the successful applicant in conformity with the BSD standard.

The applicant will also get the opportunity to evaluate the given course

**FULLY READ, UNDERSTOOD AND ACCEPTED**

Signature of the applicant

**Deadline to receive fully completed application including all signatures and annexes as well as the signed Consent to the processing of personal data for the purpose of participation in the BSD course is the 11/04/2025 at 17:00 LT (it is preferred that you send all documents in one email and exclusively at the address: [scientific\\_diving@belspo.be](mailto:scientific_diving@belspo.be))**

**Incomplete applications will be sent back to the applicant without being considered.**

## Consent to the processing of personal data for the purpose of participation in the BSD course

### To be sent signed with your application

I, the undersigned .....(name and surname) hereby consent to have my personal data processed by the Federal Public Planning Service Science Policy BELSPO) and the Royal Belgian Institute of Natural Sciences (RBINS) pursuant to Article 6 paragraph 1 letter a of the General Data Protection Regulation (GDPR), in order to register for and participate in the training course in scientific diving organised Jointly by Belspo and RBINS:) BSD 2024 – training course on Scientific Diving

.....  
(place and date)

.....  
(signature of the declarant)

I also declare that I have read the information on the processing of personal data provided by BELSPO and RBINS in accordance with Article 13 GDPR.:

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, , BELSPO and RBINS hereby inform:

- 1) Belspo and RBINS are the Joint controllers of the processing of the following personal data of the course participant obtained in connection with its organisation name and surname, postal and e-mail address, ICE information, phone number academic and diving degree, dive logbook copies, image, medical and assurance clearance (no medical data transmitted, only diving aptitude clearance)
- 2) contact: for any questions relating to the processing of personal data, you can contact:
  - a. RBINS data protection officer:  
[dpo@naturalsciences.be](mailto:dpo@naturalsciences.be)  
Royal Belgian Institute of Natural Sciences  
Rue Vautier 29  
1000 Bruxelles
  - b. Belspo data protection officer:  
[dpo@belspo.be](mailto:dpo@belspo.be)  
Belgian Science Policy Office  
WTC III Boulevard Simon Bolivar 30 box 7  
1000 Brussels  
Belgium
- 3) your personal data will be processed by the Joint controllers for the purpose specified in your statement of consent to the processing, i.e. to register for participation and participation in the course, including sending and presenting materials for the training drawing up a list of participants for internal use, providing organisational information, issuing successful applicants certificates, making settlements, for archiving purposes,
- 4) the legal basis for the processing of your personal data is your consent for processing of personal data according article 6 paragraph 1 point a of GDPR,
- 5) your personal data will be stored for the period of achievement of the objectives referred to in your statement of consent to the processing, unless a longer storage period is required by the legal obligation imposed on the controller, in particular with regard to archiving
- 6) the recipients of the personal data shall only be the persons and entities entitled to process personal data on the basis of the provisions of law, among others, authorised employees of the Joint controllers, the financing institution within the scope of which it finances/funds the training, controlling institutions or entities,

- 7) BELSPO and RBINS guarantee the security (integrity and confidentiality) of your personal data. It is protected against unauthorised access, unauthorised use, loss and unauthorised changes. To this end, we use security methods and procedures that we will not describe in detail here for security reasons. Please note: appropriate physical, technical and organisational measures are taken to guarantee a level of security that is appropriate with regard to the risks.
- 8) you have the right to access the content of your personal data and the right to rectification or restriction of processing concerning the data, as well as, the right to erasure personal data and the right to data portability,
- 9) in the case of data processed under consent, you have the right to withdraw your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal,
- 10) If you consider that BELSPO and/or RBINS have not processed your personal data in accordance with the applicable regulations, you are entitled to lodge a complaint with the Data Protection Authority:  
Rue de la Presse 35  
1000 Brussels  
E-mail: [contact@apd-gba.be](mailto:contact@apd-gba.be) ,
- 11) provision the data required by the Joint controllers is voluntary, however, it is a condition of registration and participation in the BSD Course,
- 12) no automated decision will be taken with regard to your personal data.

.....  
(place and date)

.....  
(signature of the declarant)